

# Inventory Drop Off Form

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

This is one of the convenient options we offer our existing New Digz Consignment clients, if you are in a hurry and do not have time to wait while we sort through your clothing items. When dropping off items please note that it may take us an average of 72 hours to get to your items. In addition, all items dropped off and not accepted during our sorting process, will be donated to a charity of our choice. We will provide you a donation form upon request for any items donated.

| Please Fill In All Applicable Spaces |                |                     |             |          |                |              |       |
|--------------------------------------|----------------|---------------------|-------------|----------|----------------|--------------|-------|
| Item No.                             | Type           | Item Description    |             |          |                | Retail Cost  | Notes |
|                                      |                | Brand Description   | Color       | Size     | Fabric         |              |       |
| <i>Ex.</i>                           | <i>Handbag</i> | <i>Michael Kors</i> | <i>Blue</i> | <i>M</i> | <i>Leather</i> | <i>\$329</i> |       |
| 1.                                   |                |                     |             |          |                |              |       |
| 2.                                   |                |                     |             |          |                |              |       |
| 3.                                   |                |                     |             |          |                |              |       |
| 4.                                   |                |                     |             |          |                |              |       |
| 5.                                   |                |                     |             |          |                |              |       |
| 6.                                   |                |                     |             |          |                |              |       |
| 7.                                   |                |                     |             |          |                |              |       |
| 8.                                   |                |                     |             |          |                |              |       |
| 9.                                   |                |                     |             |          |                |              |       |
| 10.                                  |                |                     |             |          |                |              |       |
| 11.                                  |                |                     |             |          |                |              |       |
| 12.                                  |                |                     |             |          |                |              |       |
| 13.                                  |                |                     |             |          |                |              |       |
| 14.                                  |                |                     |             |          |                |              |       |
| 15.                                  |                |                     |             |          |                |              |       |
| 16.                                  |                |                     |             |          |                |              |       |
| 17.                                  |                |                     |             |          |                |              |       |
| 18.                                  |                |                     |             |          |                |              |       |
| 19.                                  |                |                     |             |          |                |              |       |
| 20.                                  |                |                     |             |          |                |              |       |

***I understand that any items that New Digz Consignment does not accept for consignment will be automatically donated to a charity of New Digz Consignment's choice. This means that I will not be able to retrieve these items, nor will the items be returned to me once dropped off. New Digz Consignment will provide a donation form upon request for any donated items.***

Signature: \_\_\_\_\_

Accepted By: \_\_\_\_\_